

		Charges			
		UNI (faculty, staff, students) Alumni if member of Alumni Association	Non- UNI		
		Educational and Personal Use	Commercial Use	Educational and Personal use	Commercial Use
Image scanned already					
CD-R	\$2 for cost of disk; additional charges for images may apply	\$25 for up to 10 images	\$2 for cost of disk; additional charges for images will apply	\$50 for up to 10 images	
Email	email; additional charges for images may apply; limited to no more than 5 MB	\$25 for up to 10 images	No charge for sending email; additional charges for images will apply; limited to no more than 5 MB	\$50 for up to 10 images	
# of different images needed	First 10 per order free; \$1.50 per image over 10	\$3 per image over initial 10	\$3 per image	\$7.50 per image over initial 10	
Minimum fee for Permission to publish and or reproduce		\$ 50.00		\$ 50.00	
Image not scanned					
CD/DVD	\$2 for cost of disk; additional charges for images will apply	\$2 for cost of disk; additional charges for images will apply	\$2 for cost of disk; additional charges for images will apply	\$2 for cost of disk; additional charges for images will apply	
Email	email; additional charges for images will apply; limited to no more than 5 MB	email; additional charges for images will apply; limited to no more than 5 MB	No charge for sending email; additional charges for images will apply; limited to no more than 5 MB	No charge for sending email; additional charges for images will apply; limited to no more than 5 MB	
Image charge	\$7.50 each for up to 10	\$15 each for up to 10	\$7.50 each for up to 10	\$22.50 each for up to 10	
# of different images needed	more than 10 = additional \$2 each	more than 10 = additional \$5 each	more than 10 = additional \$3 each	more than 10 = additional \$7.50 each	
Set up fee	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	
Permission to publish fee		\$ 50.00		\$ 50.00	
Setup fee includes:					
retrieval of originals					
examination and assessment of originals					
disbinding, if necessary					
determining appropriate resolution and settings					
Rod Library does not supply print copies of scanned images					
Non-UNI Educational use includes use by non-profit agencies such as historical societies, civic organizations, and non-profit agencies					
Payment in advance					
NOTE: these charges apply when UNI owns the rights to the images.					
If UNI does not own the rights, requestor has to provide proof of permission from copyright owner before UNI will supply images.					